

## Rec Room Staff

- All staff in the Rec Room are certified in both CPR and Bloodborne Pathogens.
- All staff must pass a background check and drug screen.
- Should you have any questions or concerns about the Rec Room babysitting service, please contact the Rec Room staff at [319-263-3960](tel:319-263-3960) during Rec Room hours.



To prevent illness and for your child's safety, before entering the Rec Room:

1. Please take your child to the restroom.
2. Please wash hands.
3. Please take off shoes.

Thank you!

Thank you for your interest in the Rec Room! The Rec Room staff is happy to accommodate children 6 weeks through 11 years of age.

### Fees

- **Members: Free**
- Guests/PT Patients: \$3 + tax per hour, per child
- No show fee: \$3 + tax per hour, per child

There is a 2-hour time limit in the Rec Room. Hours are strictly enforced with a late fee of \$1.00 per minute, per child.

**Non-members must pay at the conclusion of their child's visit.**

### Reservations

Members are strongly encouraged to make an advance reservation online through our member portal, [collinsaerspace.clubautomation.com](http://collinsaerspace.clubautomation.com). Before you can make an online reservation, your child must be registered with the Rec Room by completing a child information sheet. Forms are available in the Rec Room. Members may only make a reservation up to 2 hours in length per visit. If you do not have a reservation, you may be turned away if the room is full. Reservations can be made up to 2 days in advance.

### Contact us:

Collins Aerospace Rec Center  
400 Collins Road N.E.  
MS 154-100  
Cedar Rapids, IA 52498  
319-295-2552 Front Desk  
319-263-3960 Rec Room  
[www.collinsaerospacereccenter.com](http://www.collinsaerospacereccenter.com)



**Collins Aerospace**

REC CENTER

Rec Room



**Complimentary Babysitting services for Rec Center members.**

*Reservations Recommended*

### Rec Room hours

|                           |               |
|---------------------------|---------------|
| Monday-Friday             | 9 AM - 1 PM   |
| Monday, Tuesday, Thursday | 4 PM - 7 PM   |
| Friday                    | 4 PM-6:30 PM* |
| Saturday                  | 8 AM - noon   |

\*Closed Friday evenings June-August

*Room hours subject to change based on staff availability.*

### Rec Center regular hours of operation

|                 |              |
|-----------------|--------------|
| Monday-Thursday | 4 AM - 10 PM |
| Friday          | 4 AM - 9 PM  |
| Saturday-Sunday | 6 AM - 8 PM  |



October 2024

### Welcome to the Rec Room

While visiting the Rec Room, your child will be nurtured and stimulated through a variety of activities. The Rec Room is stocked with a variety of infant and toddler toys that are cleaned on a regular basis. There is a computer and games for older to children to use.

### Before Entering the Rec Room

Please make sure your child has gone to the bathroom and that you have washed your and your child's hands before entering. Shoes can be stored in a shoe cubby along the wall. Coats may be hung using the hooks on the wall outside the room. We ask that you please use the locker room to store your own coat.

### Infant Security Tag Policy

For children 24 months and younger, security tags will be used for check in and out. At the time of check in, letter tags will be given to the parents for labeling car seats and diaper bags. The parent will keep one tag on their person to use at the time of pick up. A corresponding letter sticker will be placed on the child's back.

### Infant Bottle Feeding and Diapering Policy

The Rec Room employees will gladly feed infants (18 months and younger) a bottle or sippy cup while they are visiting the Rec Room. Our staff does change diapers. You will be paged if you do not provide a properly equipped diaper bag (missing diapers/wipes or clothing), or if there is only one babysitter in the room.

### Crying Policy

Our staff will do the best they can to make sure that your child adjusts to the room. However, in cases in which your child continuously cries for 10 minutes or more, you will be paged.

### No Food or Drink

No food or drink, **including gum**, is allowed in the Rec Room except for bottles/sippy cups (see above policy).

### Socks Required

**Please provide socks for your child in the Rec Room. No bare feet or shoes allowed.**

### Sickness

Parents will be notified to pick up their child if the child exhibits any of the following symptoms:

- Fever
- Pink Eye
- Diarrhea
- Contagious skin rash/blisters
- Vomiting
- Ear pain
- Colored drainage from their nose or eye

Your child must be symptom/Tylenol free for 24 hours before attending the Rec Room.

### Locker Rooms

As a courtesy to other members, the locker rooms are **off limits** to children attending the Rec Room. Please drop off children in the Rec Room prior to using the locker room.

### Racquetball Room

**For children over 24 months of age:** Occasionally, children may be taken to a racquetball court for the children to run and play in.

### Lost and Found

If you have misplaced items please check the lost and found container located outside the Rec Room on top of the shoe cubby or at the Front Desk.

### Discipline

Children who are aggressive or disruptive in the Rec Room will be placed in a "Time Out", one minute for each year of age. **Biting or other aggressive behaviors will NOT be tolerated and you will be asked to remove your child from the room.**

### Aggression Policy

A parent will receive two documented warnings when their child has a targeted aggressive episode, including but not limited to the following: biting, grabbing and/or pulling hair, tackling or taking down another child and striking another child or staff person. Swearing or using inappropriate language will also not be tolerated. If this occurs, the parent will be called to the room immediately and asked to remove the child from the room for the day. Upon the second documented warning in one calendar month, the child may be suspended from the room for up to two weeks (14 days).

### Personal Items

If you choose to allow your child(ren) to bring personal items into the room, (i.e. gaming devices, toys, blankets, etc.), please be sure all personal items are labeled. We encourage parents to place pacifiers on a leash that can be attached to their child. The Rec Center is not responsible for any lost or damaged items that are brought into the room. Rec Room staff reserve the right to remove any items from your child(ren) that are deemed unsafe or disruptive to the room and will be returned to the parent upon pick up.

### Remaining On-Site

If you use the Sports Park, you must provide a cell phone number when checking your child into the Rec Room. Any child under the age of 12 may not be left unattended in the facility. Parents or guardians will electronically check-in the child(ren) into the Rec Room. Only authorized individuals registered under the child are allowed to pick up the child after using the gym facilities, unless you notify the attendant on duty.

### Electronic Devices

Children are strictly prohibited from taking pictures or videos of other children with their electronic devices while in the Rec Room. In the event that this happens, or your child is viewing inappropriate content, the device will be confiscated from your child for the remainder of the visit.